

**ELIZABETH ABERNATHY**

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(530) 395-2384

## WORK EXPERIENCE

### **Integrated Resource Management, Carmel, CA**

Sole Proprietor, Project Manager, Front & Back End Web Developer

Jun 2000 - Present

Manage small client base of 7+. Mobile-First through Responsive Web Design and Development.

### **Squaw Valley USA, Olympic Valley, CA**

Administration Manager, Consultant, Database Administrator, SEO

Aug 1997 – Aug 2000

Oversee and manage support staff of 15+, assistant to President, manage stock transactions, project manager for all corporate and legal matters, corporate wide database administration, programming & SEO.

### **Sedgwick LLP - Attorneys at Law, San Francisco, CA**

Executive Project Manager, Paralegal Manager, Database Administrator

Aug 1993 – Aug 1997

Assistant to Senior Partner. Oversee and manage support staff of 15+, manage all aspects of the administration for the Breast Implant Litigation Class Action lawsuits for Bristol-Myers. Oversee support staff of 15+, Database Administrator (Paradox). Lead client liaison on critical case management issues.

## EDUCATION

### **Santa Rosa Junior College, Santa Rosa, CA**

Web Programming Certificate & Web Design Certificate.

Continued Education

Jan 2016 - Nov 2018

### **Coastline Community College, Fountain Valley, CA**

Digital Media Design/Web Design - Honor's List

Jun 2015 - Dec 2015

### **Golden West College, Huntington Beach, CA**

Digital Arts Program/Graphic Design Advanced Production

Jun 2015 - Aug 2015

## CORE SKILLS

- Advanced WordPress Customization & Programming
- Advanced Adobe Photoshop, InDesign and Dreamweaver
- Website Migration, C-Panel, DNS Management, SSL Installation
- SQL, Access DB, MySQL DB
- Java Script/JQuery Library (\*some)
- HTML/CSS
- UX/UI
- SEO: Organic & PPC
- Developer: IDX Broker
- Freedcamp
- Bootstrap
- Microsoft
- Email Ads
- PHP (\*some)
- Slack

*\*Would Like to Learn More*